**APPLYING TO VACMA?**   **MAKE SURE YOU:** 

**UPDATE YOUR CV**   
ensure it is a professional artist/maker CV and take out anything that isn’t relevant  

**HAVE GOOD PHOTOGRAPHS**    
of your work – particularly recent work – and carefully select images to back up your application  

**LABEL YOUR SUPPORTING MATERIAL**    
and include an image list with dates, the medium and dimensions   
   
**ENSURE YOUR PROPOSAL IS ACHIEVABLE**    
make sure that your proposed activity is realistic and can be delivered within the level of bursary that you are applying for  

**ASK A FRIEND**    
to check your application – is it easy to understand what you do, and is it clear what support you’re looking for? Ask someone who doesn’t know your practice to check over what you’ve written 

**CHECK THE DEADLINE**    
of your local scheme – not all schemes run both deadlines so make sure you check ahead of applying 

**#VACMASCOTLAND**