**Type of funding**
Bridging Bursary Programme

**Additional legal condition**
CS must have a legal basis to process personal information. CS’s Legal Basis is stipulated on CS’s Funding Privacy Notice webpage – under the heading ‘CS’s legal basis for processing the personal information’.

For applicants who have a disability and may be providing CS with information regarding this as part of your application, this is *Special Category Data* as it relates to your health. CS requires a separate condition to be able to process this data. Your *Explicit Consent* is required as a separate condition for CS to process your special category data.

In providing CS with any health data as part of your application, you are providing CS with your *Explicit Consent* for CS to process this data in relation to the Bridging Bursary Programme.

**CS’ purpose(s) for processing the personal information**
- to assess the Funding Applicant’s application;
- to undertake research and evaluation of the impact of COVID19 e.g. for qualitative and statistical reporting purposes – this data will not identify an individual;
- to undertake research and evaluation of the application process e.g. to make improvements;
- to publish information regarding the award made to the Funding Applicant on CS’s website and more widely for transparency and accountability purposes; and
- to respond to requests for information received by CS from the media (including via CS’s internal Communications Department) otherwise than under Access to Information Laws.

**Data Sharing – CS will disclose:**
- in exceptional circumstances, CS will disclose such personal information as it considers necessary to an external research agency (under contract with CS) e.g. content of Monitoring Section in the Request Form;
- application information (including supporting information) to an external research provider (under contract with CS) to request feedback, help improve and refine CS’s application process; and
- personal information in response to requests received by CS under Access to Information Laws, either subject to or without prior consultation with the Funding Applicant at CS’s sole discretion.

**Length of time CS will retain the personal information**
CS will retain a successful funding application and any supporting information e.g. CV for the length of time of funding period (up to 3 months) and to comply with financial regulations a further period of 7 years (up to a maximum of 7 years and 3 months in total). Following the expiry of this timescale, the said information will be securely disposed of.

CS will retain unsuccessful, withdrawn or ineligible funding application(s) and supporting information for a period of 3 months. Following the expiry of this timescale, the said information will be securely disposed of.