MINUTES

Scotland’s Creative Industries Partnership
Thursday 14 March 2019, 13:30-15:30
Boardroom, Creative Scotland, Waverley Gate, Edinburgh

Chair: Clive Gillman

Present:

Clive Gillman (Chair) Creative Scotland (CS)
Jim Galloway (JG) SLAED/Edinburgh Council (SLAED)
David Hartley (DH) Scottish Enterprise (SE)
Andre Reibig (AR) Scottish Funding Council (SFC)
Heather Holmes (HH) Scottish Government (SG)
David Martin (DM) Skills Development Scotland (SDS)

Apologies:

Kenneth Clark (KC) Scottish Enterprise
Elinor Owe (EO) Scottish Government
Morgan Petrie (MP) Creative Scotland
Hugh Lightbody (HL) Cosla/Business Gateway
Iain Hamilton (IH) Highlands and Islands Enterprise
Scott Donaldson (SD) Creative Scotland
Shona MacLennan (SM) Bòrd na Gàidhlig
Philip McGuinness (PM) Scottish Funding Council
Carolyn Rae (CR) Scottish Government
David Smith (DS) Scottish Enterprise
Mhora Samuel (MS) Creative Scotland
Heather Stuart (HS) VOCAL/Fife Cultural Trust
Helena Ward (HW) Creative Scotland
Michelle Sweeney (MS) VOCAL/Fife

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<th>No.</th>
<th>Items</th>
<th>Owner</th>
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<tr>
<td>1.</td>
<td>Introductions and apologies</td>
<td>CG</td>
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Introductions were made and apologies were received from CR, EO, MP, IH, HS, HW, MS.

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<th>No.</th>
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<td>2.</td>
<td>Minutes of previous meeting (13/09/2018)</td>
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a) Approval of minutes
Minutes of the previous meeting were approved
b) Actions
   Please see action log.

3. **Shared Plan:**

   The Chair thanked all for their contributions so far to the Shared Plan.

   The group discussed at what point the report on the Shared Plan can be signed off as complete as each organisation’s governance procedures differ. SDS stated that sign-off for Skills Development Scotland is more complicated and will need to be compensated for during the sign-off process. The Chair raised the point that the terms of reference for SCIP require that attendees have authority to act on behalf of their respective organisations. SE confirmed that this would possible for them.

   The group then proceeded to discuss the pros and cons of putting the report in the public domain.

   **ACTION** – each workstream leader to review and complete each section with a view to the document being externally viewed. (Workstream leaders)

   **ACTION** – CS to review each completed workstream to ensure that it answers the original actions from the Shared Plan and that the responses recorded are robust. (CS)

   **ACTION** – for each workstream to record recommendations from sections and CS to collate to a more concise list. Deadline is before the next SCIP meeting (5-6 weeks) towards end of April. (Workstream leaders then CS)

   **ACTION** – to hold a meeting just for the WS leads to complete the recommendation review and collation. (Workstream leads)

   **ACTION** – use the next SCIP meeting to discuss how to editorialize the recommendations into common themes and an overall statement and complete this document. (SCIP)
4. **Impact of local authority 19/20 budget decisions**

Health and social care and pressures on school services mean difficult decision are being made. SLAED/Edinburgh Council confirmed that Edinburgh is facing reductions in services. There are major cuts in Aberdeen and Dundee has also been affected. SLAED is currently working with local authorities to predict the impacts. Creative Scotland is currently reviewing this issue.

5. **Partnership working updates:**

5.1 **NESTA Creative Industries Policy and Evidence Centre**
Creative Scotland are continuing to have active conversations as it is just beginning work as a partner in the project. The project is funded through AHRC as it is in the academic domain. Currently the project is set to run for the next 4.5 years.

5.2 **AHRC Creative Clusters**
Both projects (Creative informatics and InGame) have hit the ground running with a strong commitment to work with external partners. CS will continue to report back as both projects evolve.

5.3 **Draft minutes**
HH thanked the SCIP committee for their input into all documents. The group discussed what level of involvement the SCIP committee should have at the CIAG meetings. It was discussed whether the group should be active participants or remain observers. CS raised that active involvement may shift how SCIP does its work. It was agreed that the SCIP committee should continue to attend the meeting as observers only.

5.4 **Local creative business development workshop 25/1/19**
The workshop was a very positive event. SE asked if a list of attendees could be provided.

**ACTION** – CS to share names of organisations from Creative
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<th>5.5</th>
<th><strong>Places of Creative Production 1/2/19</strong></th>
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<td>5.6</td>
<td>Some members attended this event in Dundee, which had a focus on skills. It was felt to be a strong event.</td>
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<td><strong>ACTION</strong> – CS to contact Helen Kendrick to get updates on next ‘Places of Creative Production’ event and share with the group.</td>
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<th><strong>AOB</strong></th>
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<td>Creative Industries Federation are partnering up with CC Skills to create a Creative Careers Programme. It was proposed that a conversation be had about how Scotland can be involved.</td>
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<td><strong>ACTION</strong> - CS to give a recommendation to CIF.</td>
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<td><strong>ACTION</strong> - SDS to review details of proposed programme and provide update at the next meeting.</td>
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<td><strong>ACTION</strong> - CS will report back to the federation that SDS is following up.</td>
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| 7.   | Date of next meeting: Thursday 13 June 2019, 11:00-13:00, Board Room, Creative Scotland, Waverley Gate, Edinburgh. |